



*Need some excitement
in your life?*

**TAKE A
COURSE!**

Newsletter for the Community Schools of Prince Edward Island
Making Island Communities Stronger

September 2019

Fall Schools Are Starting

Well, it's that time of year again! Six Community Schools are starting across the Island and the Provincial Association is getting ready to roll out the Fall Workshop.

The Fall Workshop is a time for Committee Members and Instructors from across the Island to get together and share skills and experiences ... it is also when we hold our Annual General Meeting.

Two voting delegates are requested to attend from each school in order to provide a quorum for the meeting where we will review last year's business and vote in this year's Board of Directors.

PLEASE NOTE: if you would be interested in sitting on the Provincial Association Board of Directors please fill out the Provincial Board nomination form (attached) or speak with the Nominating Committee representative from your County:

PRINCE COUNTY

Louis Ellsworth – 902-836-1053

QUEEN'S COUNTY

Gerry Lyons – 902-213-8432
jlyons25@outlook.com

KING'S COUNTY

Eileen Higginbottom – 902-326-0056
eileenhig7@gmail.com

SAVE THE DATE!!

PEI Community School Fall Workshop

October 25th & 26th

***Causeway Bay Hotel
311 Market Street, Summerside***

***Committee Members & Instructors welcome.
Two voting delegates required from each
school. Cost is \$15 per person.***

Please remember that the Provincial Association heavily subsidizes the cost of attendance for each Community School member. If you register to attend and do not make it, we will still have to pay food and lodging expenses on your behalf.

There will be a hospitality table set up in the main meeting room with snacks and drinks. We ask that each school please bring something to contribute to this table. **PLEASE NOTE THAT THIS IS A PEANUT-FREE EVENT.**

Members are encouraged to bring samples of their handiwork to display– ***please note that these items are not to be sold at or during the Fall Workshop.***

Silent Auction Table – Please feel free to bring items for the table.

A number of important forms are appended to this newsletter including a **Fall Workshop Registration** form which should be completed by a representative of the committee.

Please complete and return your registration forms along with payment by October 4th so that we can confirm with the hotel exactly how many rooms we will need and how many people we will be feeding.

We also need your **Voting Delegate Information sheet** and **Nomination Sheet** at the same time.

There are a number of other forms appended to this newsletter which are also very important to get back to us as soon as possible – we need these details in order to keep the website up to date and also so that we can compile the winter flyer which will advertise all of the upcoming courses for the winter schools.

- **School Planning Data Sheet** – this should be completed and submitted in time for the Fall or Winter flyer creation (whichever is appropriate for your school).
 - **Fall Flyer Deadline:** August 15th, 2019
 - **Winter Flyer Deadline:** December 1st, 2019
- **Historical Data Sheet** – this should be completed once your school has started and you know how many students are in each class. We need this information in order to fulfill our funding obligations.
 - **Deadline:** February 1st, 2020
- **Liability Release Form** – this form is for use by teachers who may be concerned that injuries could be sustained during their class ie: sports, woodworking, crafts with knives ...
- **Free Pass Sheet** – free passes are available to committee members and instructors in order to enable them to attend classes at other schools so that they can expand their own knowledge and potentially teach new classes at their own school. NOTE: this pass is for the annual per student admin fee, not for any additional costs that special courses may incur ie: materials

Tentative Agenda Fall Workshop and Annual Meeting October 25th & 26th, 2019 Causeway Bay

Friday:

4:00 – 5:30 PM – Workshop and delegate voting registration (entrance to Beattie Room)

5:30 – 6:45 PM - Buffet Supper

6:45 – 7:00 PM - Free time

6:45 – 7:15 PM – Late registrations

7:15 – Welcome and Introductions

Annual Meeting

Meeting – When the annual meeting is over the board will be gone for about half an hour but will return for introductions of the new Board of Directors and their designations.

Free time – jamming, board games etc... in the community rooms.

Saturday:

7:30 – 8:30 AM - Breakfast

8:30 – 9:00 AM - Registration for Saturday arrivals

9:00 – 9:15 AM - Announcements and Other information

9:15 - 9:30 AM - Guest Speaker TBA

9:30 – 11:30 AM - Morning Sessions

11:30 – 12:30 PM – Lunch

12:30 – 12:45 PM - Announcements and Other information

1:15 – 3:00 PM - Afternoon sessions

Please contact us if you would be interested in instructing at a session:

Phone: 1-800-565-5629

email: peicommunityschools@gmail.com