



*Need some excitement  
in your life?*

**TAKE A  
COURSE!**

Newsletter for the Community Schools of Prince Edward Island  
**Making Island Communities Stronger**

September 2017

## Fall Schools Have Started ...

Well, it's that time of year again! Six Community Schools have started across the Island and the Provincial Association is getting ready to roll out the Fall Workshop.

The Fall Workshop is a time for Committee Members and Teachers from across the Island to get together and share skills and experiences ... it is also when we hold our Annual General Meeting.

Two voting delegates are requested to attend from each school in order to provide a quorum for the meeting where we will review last year's business and vote in this year's Board of Directors.

**PLEASE NOTE:** if you would be interested in sitting on the Provincial Association Board of Directors please fill out the Provincial Board nomination form (attached) or speak with the Nominating Committee representative from your County:

### PRINCE COUNTY

**Donna Williams** – [peidonna12@hotmail.com](mailto:peidonna12@hotmail.com)  
P.O. Box 57, Ellerslie COB 1J0

### QUEEN'S COUNTY

**Gerarda Gallant** – 963-3431  
P.O. Box 154, North Rustico, PE COA 1X0

### KING'S COUNTY

**Eileen Higginbotham** – 838-4003  
199 Lower Montague Rd., RR#2,  
Montague, PE COA 1R0

**SAVE THE DATE!!**

***PEI Community School  
Fall Workshop***

**October 27<sup>th</sup> & 28<sup>th</sup>**

***Causeway Bay Hotel  
311 Market Street, Summerside***

***Committee Members & Teachers welcome.  
Two voting delegates required from each  
school. Cost is \$15 per person.***

***Please remember that the Provincial Association heavily subsidizes the cost of attendance for each Community School member. If you register to attend and do not make it we will still have to pay food and lodging expenses on your behalf.***

There will be a hospitality table set up in the main meeting room with snacks and drinks. We ask that each school please bring something to contribute to this table. **PLEASE NOTE THAT THIS IS A PEANUT-FREE EVENT.**

Members are encouraged to bring samples of their handiwork to display at the Fall Workshop – ***please note that these items are not to be sold at or during the Fall Workshop.***

A number of important forms are appended to this newsletter including a **Fall Workshop Registration** form which should be completed by a representative of the committee.

**Please complete and return your registration forms along with payment by October 11<sup>th</sup>** so that we can confirm with the hotel exactly how many rooms we will need and how many people we will be feeding.

We also need your **Voting Delegate Information sheet** and **Nomination Sheet** at the same time.

There are a number of other forms appended to this newsletter which are also very important to get back to us as soon as possible – we need these details in order to keep the website up to date and also so that we can compile the winter flyer which will advertise all of the upcoming courses for the winter schools.

- **School Planning Data Sheet** – this should be completed and submitted in time for the Fall or Winter flyer creation (whichever is appropriate for your school).
  - **Fall Flyer Deadline:** September 1<sup>st</sup>, 2018
  - **Winter Flyer Deadline:** December 1<sup>st</sup>, 2017
- **Historical Data Sheet** – this should be completed once your school has started and you know how many students are in each class (broken down by male and female). We need this information in order to fulfill our funding obligations.
  - **Deadline:** February 1<sup>st</sup>
- **Liability Release Form** – this form is for use by teachers who may be concerned that injuries could be sustained during their class ie: sports, woodworking, crafts with knives ...
- **Free Pass Sheet** – free passes are available to committee members and instructors in order to enable them to attend classes at other schools so that they can expand their own knowledge and potentially teach new classes at their own school. NOTE: this pass is for the annual per student admin fee, not for any additional costs that special courses may incur ie: materials

**Tentative Agenda  
Fall Workshop and Annual Meeting  
October 27<sup>th</sup> & 28<sup>th</sup>, 2017  
Causeway Bay**

**Friday:**

4:00 – 5:30 PM – Workshop and delegate voting registration (entrance to Beattie Room)

5:30 – 6:45 PM - Buffet Supper

6:45 – 7:00 PM - Free time

6:45 – 7:15 PM – Late registrations

7:15 – Welcome and Introductions

Annual Meeting

**Meeting** – When the annual meeting is over the board will be gone for about half an hour but will return for introductions of the new Board of Directors and their designations.

**Free time** – jamming, board games etc... in the community rooms.

**Saturday:**

7:30 – 8:30 AM - Breakfast

8:30 – 9:00 AM - Registration for Saturday arrivals

9:00–9:15 AM - Announcements and Other information

9:15 - 9:30 AM - Guest Speaker TBA

9:30 – 11:30 AM - Morning Sessions

11:30 – 12:30 PM – Lunch

12:30 – 12:45 - Announcements and Other information

1:15 – 3:00 - Afternoon sessions

***Please contact us if you would be interested in conducting a session:***

**Phone: 1-800-565-5629**

**email: [coordinator@peicommunityschools.com](mailto:coordinator@peicommunityschools.com)**